

# Carbon Reduction Plan 2025

**Supplier name:** Cleaver Fulton Rankin Limited

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# Carbon Reduction Plan

## Commitment to achieving net zero

Cleaver Fulton Rankin is committed to achieving net zero emissions by 2050.

## Baseline emissions footprint

Baseline emissions are a record of the greenhouse gases that have been produced in the past and were produced prior to the introduction of any strategies to reduce emissions. Baseline emissions are the reference point against which emissions reduction can be measured.

### Baseline year: 2023 (Jan-Dec)

#### Additional details relating to the baseline emissions calculations:

2023 became our baseline year due to introducing a new Climate Essentials Carbon Reporting Platform to measure our emissions, meaning we could record and report on our emissions across Scope 1, 2 and 3, following a consistent approach.

- Scope 1 emissions refer to fugitive emissions, including company facilities. Company vehicles N/A.
- Scope 2 emissions relate to mains electricity Kilowatt-hour, kWh, purchased heating/cooling and purchased steam.
- Scope 3 emissions refer to purchased goods and services, capital goods, fuel and energy related activities, waste generated in operation, business travel and employee commuting/homeworking. This includes the x5 required categories, including employee commuting, upstream transport & distribution, waste and business travel.

### Baseline year emissions:

Emissions	Total (tCO <sub>2</sub> e)
Scope 1	0.037
Scope 2	25.897
Scope 3 (included sources)	139.759
<b>Total emissions</b>	<b>165.693</b>

## Current emissions reporting

### Reporting year: 2025 (Jan-Dec)

Emissions	TOTAL (tCO <sub>2</sub> e)
Scope 1	0.068
Scope 2	20.359
Scope 3 (included sources)	105.395
<b>Total emissions</b>	<b>125.822</b>

### Scope 3 Emissions Breakdown & Assumptions 2023 Baseline:

As detailed in our Carbon Reduction Plan, in respect of downstream transportation and distribution, we do not feel this is applicable as we are a professional services firm, and do not require retail or storage of these services.

Categories	Emissions	Breakdown & Assumptions
Upstream transportation and distribution	5.574	We have upstream deliveries, including stationary and furniture.
Waste generated in operations	19.619	We report on waste, water and recyclable materials. Waste and recyclables are calculated from Jan-Dec per year in kg from our facilities.
Business travel	10.972	We report on air travel in this category.
Employee Commuting	65.728	We report on commuting and homeworking, including days per week and number of people.
Purchased goods and services	12.79	We report on various goods and services.
Capital goods	22.835	We report on electronic/IT equipment.
Fuel and energy related activities	2.241	We report on transmission losses.
Downstream transportation and distribution	N/A	N/A – We are a professional services firm, and do not require retail or storage of these services.

### Scope 3 Emissions Breakdown & Assumptions 2025:

Categories	Emissions	Breakdown & Assumptions
Upstream transportation and distribution	8.277	We have upstream deliveries, including stationary and furniture.
Waste generated in operations	13.229	We report on waste, water and recyclable materials. Waste and recyclables are calculated from Jan-Dec per year in kg from our facilities.
Business travel	2.128	We report on air travel in this category.
Employee Commuting	64.005	We report on commuting and homeworking, including days per week and number of people.
Purchased goods and services	5.485	We report on various goods and services.
Capital goods	10.14	We report on electronic/IT equipment.
Fuel and energy related activities	2.131	We report on transmission losses.

**Downstream transportation and distribution**

N/A

N/A – We are a professional services firm, and do not require retail or storage of these services.

## Emissions reduction targets

In order to continue our progress to achieving net zero, we have adopted the following carbon reduction targets.

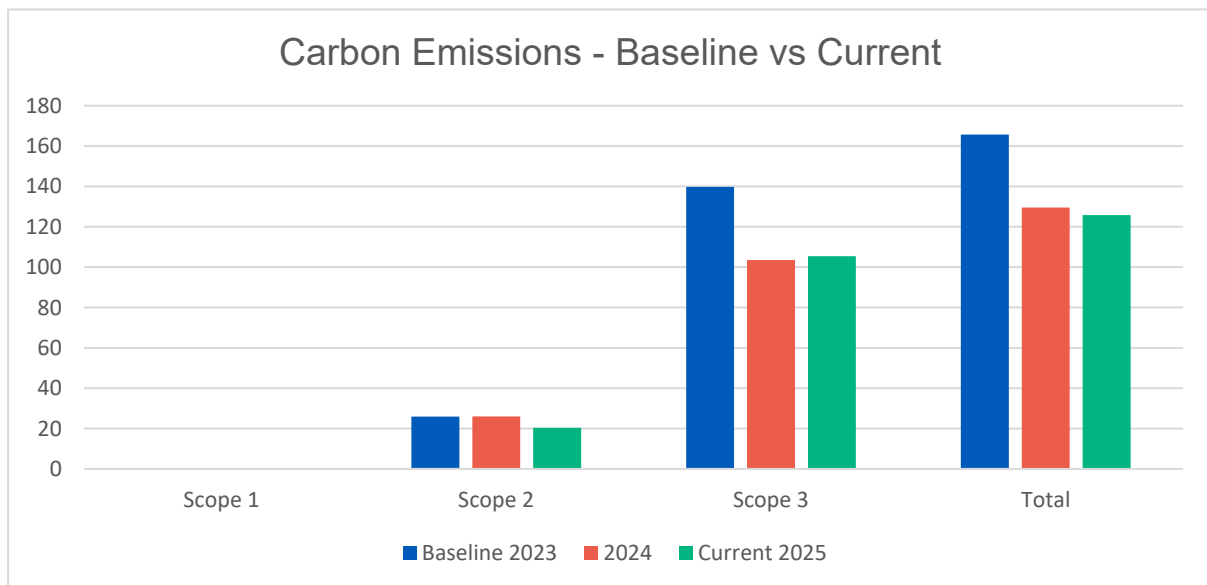
We project that carbon emissions will decrease over the next five years to 80 tCO<sub>2</sub>e by 2031. This is a reduction of 51% from baseline year.

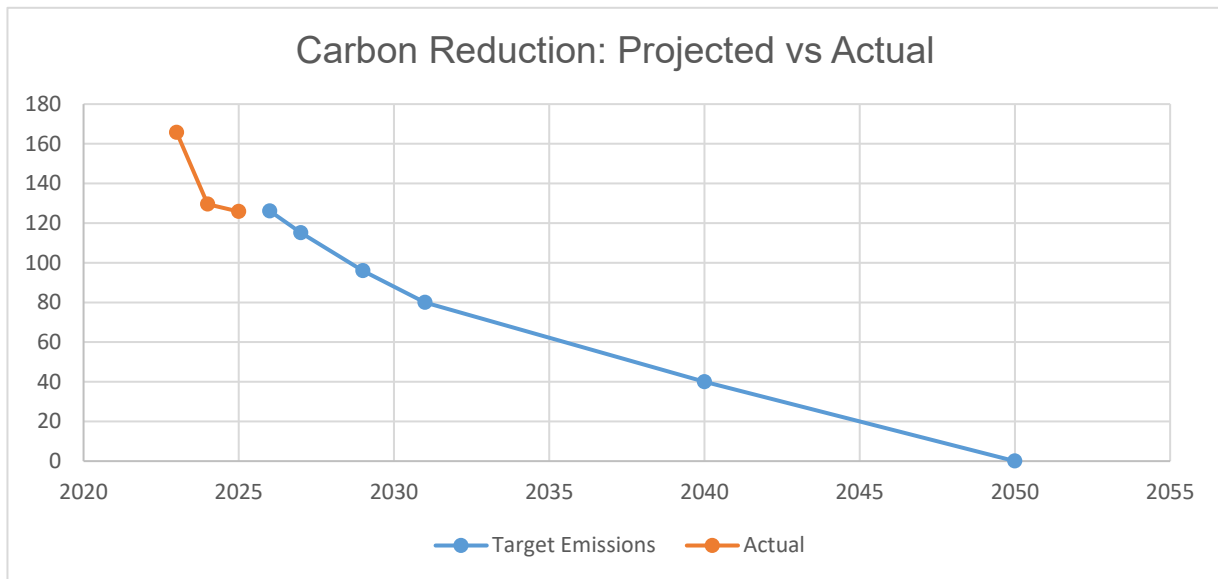
### Our objectives:

We recognise that we have set ambitious reduction targets across scopes 1, 2 and 3 and consider these targets a driving force to make progress and meet our overarching goal of achieving net zero emissions for all UK operations by 2050.

- Reduce scope 1 and scope 2 Greenhouse Gas (GHG) emissions by 50% by 2030 as per our commitment to the Business in the Community NI Carbon Reduction Pledge
- Reduce scope 1, 2 and 3 GHG emissions by 8.7% annually until 2031, from the baseline target
- Reduce scope 1, 2 and 3 GHG emissions by 7.4% annually until 2040, based off the interim target as per 2031
- Reduce scope 1, 2 and 3 GHG emissions by 13.9% annually until 2050, based off the interim target as per 2031
- Reevaluate our targets on an ongoing basis to ensure we are in line with our overall goals
- Report company-wide GHG emissions on an annual basis
- Educate & inform our team on how they can adopt and contribute to sustainable practices. This includes training on environmental reporting, data collection and sustainability practices
- Develop our Responsible Business Group & drive forward our sustainable improvement plan.

Progress against these targets can be seen in the graphs below:





We have set ambitious reduction targets of reducing our total scope emissions by 51% by 2031 from our baseline year, and thereafter a further reduction of 50% by 2040, and a further 100% by 2050, which we feel is ambitious but more realistic to achieve. We recognise that the final 10 years requires accelerated decarbonisation, and we will put in place appropriate plans to achieve this based on our journey and progress.

## Carbon Reduction Projects

### Completed Carbon Reduction Initiatives

The following environmental management measures and projects have been completed or implemented since the 2023 baseline. The carbon emission reduction achieved by these schemes equate to 34.835 tCO<sub>2</sub>e, a 24% decrease against the 2023 baseline and the measures will be in effect when performing the contract.

Cleaver Fulton Rankin has signed the Business in the Community NI Climate Action Pledge, making a commitment to reducing our carbon footprint and setting ambitious targets to enhance our sustainability.

We have made a commitment to achieving a 50% reduction in Greenhouse Gas (GHG) Emissions by 2030, in order to positively contribute towards the path to net zero.

We have continued to measure our carbon footprint, including developing a Carbon Reduction Plan to accurately quantify our progress; set out our targets, including KPIs related to energy consumption and greenhouse gas emissions across our business operations; set out our sustainable consumption of products or services; and to outline future planning. This allows us to conduct an energy and carbon audit, assessing our energy consumption and measuring progress against our targets, whilst helping to identify areas for reduction and continuous improvement.

We adopted a carbon management platform in 2023 to monitor our carbon emissions across our business operations, generating detailed reports and recommendations on meeting our goals. We are now reporting more accurately on our energy consumption and GHG emissions than ever before, developing an accurate and accountable baseline for future progression.

## Carbon footprint:

Some of our initiatives have been highlighted below.

- We report on our Carbon Reduction Plan on an annual basis to our employees, outlining our findings and highlighting the actions we can take to improve.
- We complete an annual Carbon Footprint Questionnaire to measure our carbon impact and increase accountability.
- Our team are reducing the impact of their carbon footprint and aiding biodiversity through participating in a walking group on Treetly. The challenge sets a goal of walking 5,000 steps per day for 5 days a week. If this target is met, Treetly will plant 1 mangrove tree on behalf of each team member every month. We have currently planted 3,018 trees in 2025, an increase of 24% from 2024.
- We support the Cycle to Work Scheme, which encourages our team to cycle to and from work, whilst taking steps to reduce their carbon footprint. This scheme promotes cycling as a sustainable, eco-friendly mode of transport, which helps to support health and wellbeing, and reduce environmental pollution.
- We are the first law firm in Northern Ireland to sign the Greener Litigation Pledge. The Greener Litigation Pledge is a commitment to becoming more environmentally sustainable in litigation practices. As a signatory, we have pledged to reduce our carbon footprint within our litigation team, and in our law firm as a whole, through incorporating environmental mindfulness into our day-to-day work. This can include reducing printing and use of paper, walking and using public transport, and hosting meetings virtually where possible in order to minimise carbon emissions.
- Our investment in technology has enhanced communications and encouraged our team to consider their environmental impact, including introducing an AI Policy and AI Working Group.
- We actively encourage our team to consider their carbon footprint when travelling, promoting greener commuting where possible. We also have a travel policy in place, encouraging responsible action.

## Energy Management System:

### Digital transformation:

As part of a wider digital transformation programme, we have fostered an environment which combines technology with traditional working practices to facilitate a more economical consumption of paper. This allows us to generate waste management reporting to implement continuous improvement. By using the following innovative solutions, we have reduced our environmental impact and wastage of paper:

- Engaged Right Digital Solutions to help us move to a managed print solution. As a result, we are now able to reduce our Co2 emissions by an estimated 65% and have reduced our paper waste by 20-25%
  - Our first report details a saving of 8500 sheets of paper in 3 months
  - Reduction of power consumption by 5.3kW
  - 81% reduction in electricity consumed
- We have planted 338 trees to offset our carbon footprint using Papercut Grows, achieving the 'forest positive' indicator
- Utilise an electronic signature package called Signable, enabling documents to be signed electronically
- Use document bundling software called Bundledocs to effortlessly create electronic bundles and legal briefs for court
- Utilise digital brochures and newsletters for client communications
- Reduce energy consumption of IT infrastructure

### Responsible Business Group:

Our Responsible Business Group brings together cross-departmental expertise, with the aim of guiding our Responsible Business Objectives. This group is designed to inspire change across the firm, taking an active role in driving a more sustainable future, and aligning with the firm's strategic priorities. Our Responsible Business Group sets key performance indicators and measures & reports on our progress in line with our strategy. Our Responsible Business Group meets at least on a quarterly basis to review our progress, collaborate and share ideas to enhance our sustainable practices.

## Power Saving

To reduce our energy consumption:

- Reducing energy consumption of heating by controlling usage centrally
- Reduced our total electricity consumption by 8% since 2024
- Completed a major window replacement scheme by the end of 2025, which is calculated to reduce energy usage and carbon emissions by circa 25% per year
- Radiators and air conditioning units are on a timer and have set degree limits
- Laptops are set up to go into sleep mode after seven minutes and turn off after two hours
- Using energy efficient lighting and reducing consumption of lighting materials
- We use LED light bulbs to save electricity and help minimise greenhouse gas emissions
- Water taps are switched off every evening and over the weekend
- Reducing energy consumption of information technology systems. We have transitioned multiple business critical services from local to cloud based servers. This has allowed for the removal of several physical servers from the building, significantly reducing our power consumption.

## Recycling & Waste Management

As a sustainable business, we are committed to responsibly managing our waste throughout our direct operations and our supply chain. We take steps to reduce the amount of waste we produce and divert the waste we generate through recycling, composting, and donations.

- **Mixed Recycling:** All recycling is collected weekly and taken to a facility to be sorted into separate material streams such as plastic, metal and glass, ready to be used in re-manufacturing
- **Product Recycling:** We use RiverRidge for all recyclable products, reducing internal waste
- **Plastics:** Our plastics are transformed into pipes for the agricultural, civil engineering and construction industries by Cherry Plastics at their sites in Crumlin, Lurgan and Dungannon
- **Glass:** Our glass is re-purposed to make new bottles for local products such as Bushmills and Baileys by Encirc in Fermanagh
- **Confidential Paper Recycling:** The confidential paper is shredded on-site by 'Shred-Bank' and taken to its accredited facility. Here it is shredded and pulped before being processed into new, closed-loop office paper
- **Confidential Data:** Confidential data stored on hard drives, USB sticks etc. are also shredded and then incinerated to produce energy
- **Electrical Waste:** Assets are reused wherever possible and where assets are beyond economical repair, they are recycled in accordance with the Waste Electrical and Electronic Equipment Directive (WEEE). Through this, our printer cartridges are collected and then taken by 'Clover Imaging' who remanufacture and recycle them
- **Reusing Office Supplies:** We have an employee stationary and supply area on each floor, providing opportunities for our team to exchange and reuse office supplies where possible.

## Training:

We are committed to providing training opportunities that raise awareness of climate action, energy consumption and waste management, to help our team identify where they can save energy and reduce GHG emissions. We issue energy saving guidance to our team on a regular basis, providing examples of best practice. We invited Business in the Community NI to deliver a 'Carbon Conscious' training session to our employees in October 2024.

Our management team have access to the EcoVadis Academy, which is an eLearning platform, providing access to a range of webinars focused on the environment, labour & social practices, ethical practices and sustainable procurement, with the aim of improving our team's knowledge of sustainable practices.

## Reporting:

In addition to publishing an Annual Responsible Business Report on our website, we utilise a carbon reporting platform called Climate Essentials to accurately measure and assess our emissions across our operations. We have developed an updated report for the 2025 reporting year, and developed this Carbon Reduction Plan to measure progress against our baseline and identify action points. We published our seventh Annual Responsible Business Report in December 2025.

## Future carbon reduction initiatives

In the future we hope to implement further measures such as:

Cleaver Fulton Rankin is committed to developing and introducing further sustainable measures to improve our carbon footprint.

In particular, as a responsible business we are committed to reducing our carbon footprint, embracing digital transformation and AI, developing employee engagement, responsible supply chain management and supporting clients with their sustainable business goals. Our KPIs have been identified at page 4, outlining our priority areas.

Our Responsible Business Group provides a key platform for driving forward positive and tangible change, taking a proactive approach. A key highlight has been achieving the EcoVadis Silver Medal Sustainability Rating in 2025, which only the top 15% of companies achieve, acknowledging excellence in our environmental, labour & human rights, ethics and sustainable procurement practices. This is an important recognition of where we are now but it also helps to identify the key improvements we can continue to make. We aim to retain this sustainability rating in 2026.

We are committed to conducting an annual assessment of our emissions via Climate Essentials Reporting Platform, and generating an annual Carbon Reduction Plan and Responsible Business Report to measure our progress, which we will publish on our website.



## Declaration and Sign Off

This Carbon Reduction Plan has been completed in accordance with PPN 006 and associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard<sup>1</sup> and uses the appropriate government emission conversion factors for greenhouse gas company reporting.<sup>2</sup>

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements (where required), and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard.<sup>3</sup>

This Carbon Reduction Plan has been reviewed and signed off by the board of directors (or equivalent management body).

### Signed on behalf of the Supplier:



Patrick Fleming, Director  
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Date: 27/03/2026  
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<sup>1</sup> <https://ghgprotocol.org/corporate-standard>

<sup>2</sup> [www.gov.uk/government/collections/government-conversion-factors-for-company-reporting](http://www.gov.uk/government/collections/government-conversion-factors-for-company-reporting)

<sup>3</sup> <https://ghgprotocol.org/standards/scope-3-standard>



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